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| SECTION | HR |
| POLICY /PROCEDURE | Safeguarding |
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Safeguarding - A Summary

Safeguarding is about keeping children, and some adults safe. It is also about taking action to protect a person if they are being hurt now or we have concerns that they may be hurt in the future.

My name is Kirsty Cavanagh, and I work at Club Doncaster, my big job title is Head of People & Culture, but the main thing I do is try and make sure that everyone is safe and happy when they are a part of our Club Doncaster family and the activities we do. I have people helping me to do this job and these people are known as Welfare Officers, they work everywhere we are. But if you are ever unsure as to where you can go you can go to them or even come to me. When you are part of our Club Doncaster family you should never feel that you aren't safe.

We may hear or see something, or you may tell us something that we need to take action on. Club Doncaster and all its staff believe that your welfare, health and safety are very important. We will respect and protect the rights of all Children (under 18) and Adults (over 18 who need care and support). You all have a right to protection regardless of your; age, gender, race, ethnicity, ability, sexual orientation, political or religious beliefs.

Our Aim

We aim to keep all children safe and provide a safe environment for you and every child on our activities where you will be treated fairly, and be free from harm, discrimination and bullying. All of our staff are trained to keep you safe whilst you are with us and to take action to prevent harm if we think you need protection.

What can you do?

- Listen and follow instructions
- Respect other children and adults
- Be kind and support others Accept differences and value diversity
- Take responsibility for your actions
- Tell us what you like or don't like
- Ask for help when you need it
- NOT be rude, bully or discriminate Misconduct will be dealt with by the Lead Coach/activity leader; sanctions will apply and you may be stopped from attending. Your Voice If you have a concern or want to give us some feedback, talk to us.

It is important to know where to go if you are worried about something or need to talk to someone about something or someone. •

- You can talk to the welfare officers
- You can email safeguarding@clubdoncaster.co.uk
- You can talk to your coach or activity leaders
- You can talk to any adult from the club that you trust
- You can call Child Line at any time, they are open 24 hours and are confidential 0800 11 11

Ask for help if someone is

- Bullying you or saying things to you or about you that you don't like, this could be another child or an adult;
- Sending nasty messages to you on social media or on your phone;
- Threatening to send embarrassing photos of you to others/put them on the internet, or asking you for photos, money or favours;
- Touching you in ways you do not like (NSPCC underwear rule)
- Trying to give you tablets, drugs, alcohol or cigarettes;
- Physically hurting you
- Trying to make friends with you on social media and you don't know them

Remember we are here to keep you safe